

Office of the Municipal Councillors, Bhatpara

[Address: 1/1, West Ghoshpara Road, P.O. Kankinara, District: North 24 Parganas. PIN-743 126]

Ph: 2581-2082, 2581-9515, 2581-9514. Fax: 2581-1318. Email: bhat 09@yahoo.com & bhatparamunicipality@gmail.com

QUOTATION NOTICE

No. I-28/DR-2/5487

Date: 27/11/2018

Sealed Quotations are invited from the Authorized Dealers/ Authorized Distributors/Authorized Business Partner of Computer and Accessories for supplying Scanner, for office management of the Municipality. The Quotationer will have to submit his Quotation after depositing an Earnest Money which is mentioned below in cash or draft (in favor of Chairman, Bhatpara Municipality) with the Cashier of the Municipality and the number and date of the relevant money receipt (photocopy) will have to be attached with the Quotation. The earnest money of the un-successful Quotationer will be refunded within one month from the date of acceptance of Quotation in this connection and the earnest money of a successful Quotationer will be adjusted with the security deposit. No interest will be payable for the earnest money deposits made by the Quotationers. If a successful Quotationer fails to comply with the order of acceptance within the stipulated period, the said order of acceptance of Quotation will be liable for cancellation and in the event of cancellation of the said order of acceptance, his/her earnest money deposit will be forfeited.

Last date of submission of Quotation - 03.12.2018 at 12:30 PM.
Quotation opening date - 03.12.2018 at 01:00 PM.

Item / Description	Qty	Earnest Money(Rs.)
<ul style="list-style-type: none">• aptured Size - Up to A3 Size• Adjustable Height Options - A5 / A4 / A3• Captured Speed - Approx. 1 second• Picture Format Supported - JPG, BMP, TIF, PDF, GIF, PNG, TGA, PCX.• Image Adjustment - Color (R/G/B) and Brightness Adjustment, Gamma Correction, Hue, Exposure, Sharpness Adjustment and Gain Control• Medium Type - Book, actual product, picture, character, magazine, ID card, visiting card, photo and so on• Power - USB powered (No adapter required)• Scaanner Type - Foldable and Contactless with Adjustable Height• Image Resolution - 2592 x 1944 pixels (5.0 MP)• Interface - USB 2.0• Light - Natural light / LED light 6 LEDs with controller for efficient LED lightning & Night vision• OS Supported - Microsoft Windows XP /VISTA/ 7/8 Office 2003 or above needed for OCR function	1	400

All material must be delivered within 20 – 30. / days from the receipt date of work order.

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Rate format:

Sl No	Item / Description with specification	Rate / Unit (Inclusive of all taxes and charges)	Amount
1.			

Terms and Conditions

01. Quotation must be inclusive of all charges i.e. GST, Excise Duty, Delivery, Installation etc.
02. Delivery of the articles etc. is to be made at the site of Municipal Main Office Building.
03. Supply order must be completed within stipulated time frame.
04. The rate offered and accepted by the undersigned will remain valid up to one year.
05. The quantity as mentioned in the list (enclosed) may be increased / decreased or cancelled. Articles may also be procured by part order according to necessity.
06. Verification of quality of each item must be made by the IT Coordinator of this Municipality. Any inferior quality of item would be rejected.
07. All items should be reached in SEALED / Packed condition.
08. '1-year onsite warranty' to be maintained strictly by the Dealer/Distributor on behalf of the OEM.
09. If the successful quotationer fails to supply articles within the time stipulated in the work order or orders, the Municipality shall have the right of canceling the order or orders and of purchasing the articles from other sources and the difference of cost, if any, will be realized from the bill(s) of the successful quotationer or from his earnest money.

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Executive Officer,
Bhatpara Municipality

Copy to:

01. The Chairman, Bhatpara Municipality
02. The Vice-Chairperson, Bhatpara Municipality
03. Sri/Smt., Member, C-in-C
04. The Executive Officer, Bhatpara Municipality,
05. The Finance Officer, Bhatpara Municipality
06. The Head Clerk, Bhatpara Municipality
07. The Cashier, Bhatpara Municipality
08. The Accountant, Bhatpara Municipality,
09. The IT Coordinator, Bhatpara Municipality,
10. The Receiving Clerk, Bhatpara Municipality
11. Office Notice Board, Municipal Office, Bhatpara and Shyamnagar

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Executive Officer,
Bhatpara Municipality