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**OFFICE OF THE MUNICIPAL COUNCILLORS**  
**BHATPARA**

1/1, West Ghosh Para Road, Kankinara North 24 Parganas, Pin 743 126, W.B.  
Notice Inviting Tender.

Memo No : S-43/PWD(Bldg)/DR-2/2570

Dated: 12/07/2018

Sealed tender in specified printed tender forms are invited by the Chairman/Executive officer/Authorised officer of the Bhatpara Municipality, Bhatpara P.O.Kankinara for the following work(s) from the eligible contractors as per particulars below.

1.A. Name of work: - "Repairing of Drain and Culvert at different places in Ward No. 33, 34 and 35, Under Bhatpara Municipality."

Contractor(s) eligible to submit tender: I) Bonafide outside contractors having sound financial status and must have credentials in similar nature of work in any Govt./ semi-govt organisation of value not less than 30% of work under single contact within last 3 Years having valid IT. PT,G.S.T registration may apply to take part in the tender after having registration of this municipality.

II) Enlistesd contractor of Bhatpara Municipality need not required to deposit Earnest Money

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| b) Estimated value of work put to tender   | Rs. 65,934.00   |
| c) Initial earnest money 2% of estimated value<br>(to be deposited Cash/Bank Draft<br>in favor of Chairman, Bhatpara Municipality) | Rs. 1,318.00  |
| d) Time of completion  | 30 Days from date of receipt of Order.  |
| e) Price per copy of tender form   | Rs. 20.00   |
| f) Price per copy of set of other tender documents   | Rs. 1000.00   |
| B Last date of receiving application<br>for permission of purchasing tender  | 19/07/2018 (upto 2-00 p.m.)   |
| C Last date and time limit for<br>purchasing of tender   | from 23/07/2018 to 24/07/2018 (upto 3-00 p.m.)  |
| D Last date of submission of tender  | 27/07/2018 (up to 2-00 p.m)   |
| E Date of opening of tender  | 27/07/2018 (at 3-00 pm)   |
| F Validity of offer  | One Year from date of submission of Bid/Tender  |
| G Circle schedule of rates applicable<br>for this work in respect of supplementary<br>items of work or anything otherwise.         | P.W.D.Schedule(2015) with<br>necessary addenda & Corrigenda   |
| H Mode of issue of tender papers   | Tender paper will be issued by the<br>Executive Officer/Authorised officer, of<br>Bhatpara Municipality |

2. All eligible and intending tenderers are required to produce before the Executive Officer/ Authorised officer valid income tax and P.tax etc.upto date clearance certificate in original along with the application for permission for issue of tender. Valid V.A.T.& P.T. clearance certificate in proper form shall be produced by the qualifying first three lowest tenderers on intimation after opening of tender. For the purpose of issue of tender form involving work, the intending outside tenderers who are otherwise eligible are required to produce to the satisfaction of tender accepting authority credentials about past experience, financial stability special aptitude possession of equipment necessary for the type of work.

Further that (1) forworks costing Rs. 50,000/- and above upto Rs.2 lacks, (2) for works costing above Rs 2 lacks and upto Rs.10 lacks and (3) for works costing above Rs 10 lacks each bonafide outside contractors irrespective of the fact whether he is a degree or diploma holder himself shall produce documents to show the maintenance of an establishment with at least (1) one diploma holder (ii) one degree holder (iii) one degree and one diploma holder respectively in civil Engineering to the satisfaction of Chairman/Executive Officer for being eligible to purchase tender papers

3. The tender documents comprising of relevant printed tender forms/declaration therefore. NIT specific priced schedule of items for the work and other tender documents may be seen at the Municipal Office on all working days between 11 a.m. and 3 p.m. and may be purchased from the said Officer during the same period on production of letter of permission issued by the Chairman/Executive Officer. No tender paper will be sold on the date of receipt of tender.

4. The contractors should quote in figures as well as in words the rate in percentage above/below or at par on the total amount of the priced schedule of items with probable quantities.

5. The Contractor may sign either in English/Bengali/or Hindi but the rate as above should also be quoted in the same language. In case of illiterate Contractors, the rate tendered for should be attested by a witness shown to the Tender Accepting Authority.

Intending tenderer should obtain tender documents well in advance to guard against any difficulties due to possible absence from Head Quarters of the Officer issuing the tender papers.

6. The Authority reserves the right to reject the lowest tender or all the tenders without assigning any reason and he is not bound to accept the lowest tender also.

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Executive Officer  
Bhatpara Municipality

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Copy forwarded for information to: -

1. Chairman, Bhatpara Municipality
2. Vice-Chairperson, do
3. Executive Officer, do
4. The Convenar, Tender Committee, do
5. Member, Chairman in Council (PWD), do
6. Engineer (P.W.D), do
7. Asst-Engineer (P.W.D), do
8. Sub-Asst. Engineer (P.W.D), do
9. Head Clerk, do
10. Accountant, do
11. Cashier, do
12. Receiving Clerk, do
13. Notice Board, Main Office, do
14. "do" Branch Office at Shyamnagar, do
15. I.T. to publish in Website., do

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Executive Officer