

Office of the Municipal Councillors, Bhatpara

[Address: 1/1, West Ghoshpara Road, P.O. Kankinara, District: North 24 Parganas. PIN-743 126]
Tele: 2581-2082, 2581 - 9515, 2581-9514. Fax : 2581-1318. Email : bhat_09@yahoo.com

NIT. No. M-10/DR-2/ 6086

Date- 28.12.17

TENDER DOCUMENTS

NAME OF WORK:

PURCHASE OF DOUBLE SEWING FOOT MACHINE, MODEL – 103 K.

Issued to intending Tender

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Notice Inviting Tender

CONDITIONS AND REQUIREMENTS FOR TENDERING

Form – L

Sealed Quotations are invited from Reliable/ Resourceful / Bonafide Suppliers/ manufacturers for supply of following item for implementation of urban poverty alleviation programme under the following terms and condition.

a) Description of item:

Double sewing foot machine, Model- 103K.

b) **Quantity of procurement**

: **50 nos.**

c) **Name and Address of the Department Concerned**

: Bhatpara Municipality,
Urban planning section,
1/1, West Ghoshpara Road,
P.O. Kankinara, District: North 24 Parganas.

d) **Name and Address of the Authority from whom Eligibility certificate is to be obtained**

: The Mechanic, ESPS, Bhatpara Municipality,
Sewage Pumping Station, P.O. Jagatdal,
District: North 24 Parganas.

e) **Name and Address of the Authority accepting the Tender**

: Chairman,
Bhatpara Municipality,
1/1, West Ghoshpara Road,
P.O. Kankinara, District: North 24 Parganas.

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f) Terms and conditions of tender:

1. Earnest money of Rs. 7000/- (Seven thousand) only for each Quotation must be deposited in cash to the Cash Section of Bhatpara Municipal Main Administrative Building before submission of the tender and the money receipt no. must be mentioned in the tender.
2. Inferior qualities of articles are subject to rejection and should be replaced at Quotationer's own cost and risk.
3. Rates are to be quoted including delivery and all other charges & taxes.
4. The undersigned reserves the right of increasing/ decreasing any quantity or articles shown in the schedule without assigning any reason thereof.
5. The undersigned also reserves the right of accepting or cancelling any tender without assigning any reason thereof.
6. The goods are to be delivered within 15 days from the date of receipt of work order, failing which the order will be automatically treated as cancelled.
7. Rate should be quoted in Municipal prescribed form.
8. List of materials and other documents are to be purchased from Municipal Office during office hours, after payment of Rs. 1020/- (Rupees One thousand twenty) only at the Municipal Cash Counter of Bhatpara Municipal Main Administrative Building.
9. Attested photocopies of Trade License, Professional Tax payment challan of the current year must be submitted with the application.

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g) Cost of Tender Form & other Documents: (Rs. 20.00 + Rs. 1,000.00) = 1,020 (Rupees One Thousand Twenty) .

h) Last date of request of Tender: **10/01/2018 up to 3.00 p.m.**

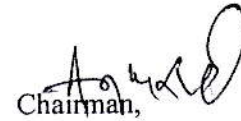
i) Last date of Purchase of Tender Form: **15/01/2018 up to 3.00 p.m.**

j) Last date of Submission of Tender: **29/01/2018 up to 3.00 p.m.**

k) Date and time of opening of Tender: **29/01/2018 at 3.30 p.m.**

l) Place of submission of Tender of Documents in hard Copy: Chairman,
Bhatpara Municipality, 1/1, West Ghoshpara
Road, P.O : Kankinara, District : 24 PGS (N),
within one sealed cover.

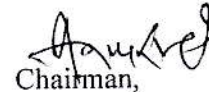
m) Details may be seen at our Web site: www.bhatparamunicipality.in


Chairman,

Bhatpara Municipality

Copy forward for information to:

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| 1. The Vice-Chairman, | Bhatpara Municipality |
| 2. Sri/Smt (All Member C-IN-C), | .do. |
| 3. The Executive Officer, | .do. |
| 4. The Finance Officer, | .do. |
| 5. The Officer On Special Duty, | .do. |
| 6. The Office Superintendent, | .do. |
| 7. The A.F.C / Accountant, | .do. |
| 8. The Officiating A.P.O, | .do. |
| 9. The Receiving Clerk, | .do. |
| 10. The Cashier, | .do. |
| 11. The Store keeper, | .do. |
| 12. The I.T Coordinator | .do. (with request to publish in official website) |
| 13. The Mechanic, ESPS, | .do. (with request to specify the quality of product) |
| 14. The Office Notice board, Bhatpara Municipality & Shyamnagar Branch Office. | |


Chairman,

Bhatpara Municipality